

St Thomas Street  
Scarborough  
North Yorkshire  
YO11 1DY

Tel: Activities / Enquiries 01723 374227  
Theatre Box Office 01723 506750

Email: admin@ymcascarborough.uk

## APPLICATION FOR EMPLOYMENT

POST DETAILS		OFFICE USE ONLY	
Post applied for:		Date Rec'd.	
Location of post:	Scarborough YMCA	Shortlist?	
Where did you see the post advertised?		Int. Date	
		Informed?	
<b>1. PERSONAL DETAILS</b>			
First Names:		Surname:	
Address:	Title (Mr, Ms, Dr, etc.):		
	Telephone (Home):		
	Telephone (Mobile):		
	Telephone (Work):		
	E-Mail address:		
Post Code:			
<b>2. EDUCATION &amp; PROFESSIONAL DEVELOPMENT</b>			
Secondary School, College, University	Dates (from/to)	Qualifications Gained	

YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

**2. EDUCATION & PROFESSIONAL DEVELOPMENT (cont)**

**Professional qualifications:**

	Dates (from/to)	

**Other Educational/Training Courses (e.g. First Aid, H&S, etc.)**

	Dates (from/to)	

**3a. PRESENT AND PREVIOUS EMPLOYMENT DETAILS (starting with current, or most recent employment)**

Job Title and Principal Responsibilities	Name and Address of Employer	Dates (from/to)	Reason(s) for leaving

**3b. RELEVANT EXPERIENCE/DEVELOPMENT**

Please outline relevant experience that you can bring to the role, based on individual roles and responsibilities you have had. *Please continue on separate sheet(s) if necessary.*

**4a. PERSONAL EXPERIENCE/DEVELOPMENT**

Please use this section to detail any other skills, knowledge, or anything else about yourself which may be relevant to the role. *Please continue on separate sheet(s) if necessary.*

**4b. WHAT DO YOU THINK YOUR KEY STRENGTHS ARE?**

**4c. WHAT AREAS DO YOU NEED TO DEVELOP?**

**4d. OTHER SUPPORTING INFORMATION**

Please use this section to list any other information you think may be relevant to your application. Please continue on separate sheet(s) if necessary.

**5. OTHER INFORMATION**

Current full driving licence? If yes, please enter pass date (approximate)	Yes	No
Do you require a work permit for employment in Great Britain? If so, please indicate length of visit to the UK and end date:	Yes	No
Have you had a DBS check for Disclosure of Criminal Background? If yes, what is the date on the disclosure?	Yes	No
The Disability Discrimination Act 1995 defines disability as "a physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities". Do you consider yourself to be disabled based on the above statement?	Yes	No
If so, please state why:		

**6. ANY OTHER INFORMATION YOU WOULD LIKE TO TELL US**

e.g. holidays booked / regular commitments / availability for interview / assistance required to enable you to attend interview etc.

**7. REFERENCES**

1. Current or most recent employer			2. Additional Reference		
Name:			Name:		
Post:			Post:		
Organisation:			Organisation:		
Address:			Address:		
Email:			Email:		
Tel. No.:			Tel. No.:		
Can we contact this reference prior to interview?	Yes	No	Can we contact this reference prior to interview?	Yes	No

**8. GENERAL** You are required to declare any relationship with any Scarborough YMCA employees or Board Members. Please state name, position and relationship:

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**9. DECLARATION**

I declare that the information I have given on this form is correct and complete.

**If you are completing this form electronically, by typing your name in the 'signature' section, your application will be treated as signed.**

Signature:		Date:	
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*The completed form should be returned to:*

**The Executive Director, Scarborough YMCA, St Thomas Street, Scarborough, North Yorkshire YO11 1DY.**

Or [admin@ymcascarborough.uk](mailto:admin@ymcascarborough.uk)

**DATA PROTECTION**

The information on this form may be processed on computer to manage your application. If appointed, the information may be used for H.R. and marketing purposes.

**For more information on Scarborough YMCA, please visit our website: [ymcascarborough.uk](http://ymcascarborough.uk)**